

**Tangent Rural Fire District**  
**Board of Directors Work Session**  
**Minutes**  
**January 7, 2023**

**Board Members Present:** John Dunn, Paul Strombeck, Scott Richards, Chris Meyer, Bruce Riley  
**Staff Present:** FC Griffin, OA Conrad  
**Citizens:** None present

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President Dunn called the work session to order at 10:00 a.m.

**I. CITIZEN COMMENTS:** None

**II. SCHEDULE FOR REVIEW OF POLICIES:** Fire Chief Griffin / OA Conrad

**Lexipol Tutorial – Board Member Riley**

All Board members were able to login to Lexipol. Riley demonstrated how to navigate Lexipol and the features of the program. Originally a questionnaire was filled out by former chief. This should be reevaluated and updated. Chief Griffin will follow up.

A schedule for reviewing the polices was discussed. For the February Board Meeting – Policies 100, 101, 102 & 103 will be reviewed.

Lexipol has DTB (Daily Training Bulletins) which give a scenario, a little detail of the police and then a test question. This could be implemented for staff and volunteers to refresh our knowledge of our policies.

These policies should be just policies, not guidelines or procedures.

**III. EVALUATION OF TANGENT RFPD:** FC Griffin

Trust Issues, need accountability, and need to work on cultural. Reestablishing accountability.  
More people showing up for calls. Have RV-SRV moving into station.

- Leadership
- Staffing
- Training – schedule has been made for the year – Must be prepared
- Predictability
- Vision

Discussed having volunteers taking shifts to stay at the station over night

- Working on IFA (initial fire attack) & MVC (motor vehicle crash)
  - Task performance
  - Company evolution
- Culture
  - Be nice
  - Be VERY, VERY good at what we do
- Newsletter once a month
- Better communication
  - Executive Team

- Operations Team
- Be accountable.

We are meeting our financial goals.

We have an equipment replacement schedule.

Position description for the new Inspector position was discussed.

Reorganizing – changing our mindset.

**IV. GOALS FOR THE DEPARTMENT:**

- A. FC Griffin
  - 1. No goals were set at this time.
- B. Board of Directors
  - 1. Schedule another Work Session in 6 months.
  - 2. Board asked for staff to find out when the deadline for the Board of Directors Election.

**V. GOOD OF THE ORDER:**

- A. Board Meeting – January 11, 2023 – 7:00 p.m.
- B. Celebration BBQ for Fire Academy Graduates – Sunday, January 15, 2023 at Noon
- C. Blood Drive – January 19, 2023 – 11:00 a.m.
- D. SDAO 2023 Conference – February 9-12, 2023


**I. ADJOURNMENT:**

President Dunn adjourned the meeting at 12:35 p.m.

Minutes submitted by Denny Conrad.  
Office Administrator

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APPROVED BY:

  
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John Dunn, President - Board of Directors

2-8-2023  
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Date